附件

上海科技大学会议经费表

预（ ）决（ ）

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 会议名称 | | |  | | | | | | | | | | | | |
| 日 期 | |  | | | | | | | 地 点 | | |  | | | |
| 参加总人数 | | | | 国 外 | | | | 外省市 | | | 本 市 | | | | 本 校 |
|  | | | |  | | | |  | | |  | | | |  |
| 会议收入 | | | | | |  | | | | | | | | | |
| 会议支出（元） | 餐费 | | | | |  | | | | 备注 | | |  | | |
| 住宿费 | | | | |  | | | |
| 车费 | | | | |  | | | |
| 会场费 | | | | |  | | | |
| 设备租赁费 | | | | |  | | | |
| 评审费 | | | | |  | | | |
| 其它费用 | | | | |  | | | |
| 总计（元） | | | | | |  | | | |
| 经办人 | | | | | | | 部门负责人 | | | | | | | 财务负责人 | |
|  | | | | | | |  | | | | | | |  | |
| 校领导审批意见 | | | | |  | | | | | | | | | | |